

# Agenda

## Finance and Performance Panel (Panel of the Scrutiny Committee)

This meeting will be held on:

Date: **Tuesday 7 July 2020**

Time: **6.00 pm**

Place: **Remote: Zoom meeting**

**For further information** please contact:

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**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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[mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk).*

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## Committee Membership

Councillors: Membership 5: Quorum 3: substitutes are permitted.

Councillor James Fry (Chair)

Councillor Chewe Munkonge

Councillor Craig Simmons

Councillor Roz Smith

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

	Pages
<b>1 Apologies</b>  Substitutes are not allowed.	
<b>2 Declarations of interest</b>	
<b>3 Work plan</b>  The Scrutiny Committee will agree its work plan, including that for the Finance and Performance Panel, on 06 July 2020. No work plan is therefore available. The Panel is asked to note this.	
<b>4 Notes of previous meeting</b>  For the Panel to approve the record of the meeting held on 16 June 2020	9 - 12
<b>5 Reports for Approval</b>  The Panel is asked to approve the draft report to Cabinet concerning the report it considered on Monitoring Social Value at its 25 February 2020 meeting.  NB This report will follow as a supplement to the agenda pack.	

The Panel is asked to approve the draft report to Cabinet concerning the report it considered on Monitoring Social Value at its 25 February 2020 meeting.

## **6 Integrated Performance Report 2019/20**

13 - 44

On 15 July Cabinet will consider the Integrated Performance Report 2019/20 Q4.

Nigel Kennedy, Head of Financial Services and Anna Winship, Management Accountancy Manager, will be presenting the report.

The Panel is recommended to consider the report and agree any recommendations it wishes to make to Cabinet regarding it.

## **7 Performance Monitoring**

45 - 50

Liz Godin, Business Support Services Manager, will be present to introduce the 2019/20 Performance Monitoring Report.

The Panel is recommended to consider the Performance Monitoring Report and make any recommendations accordingly.

## **8 Future Meeting Dates**

The next meeting is scheduled as follows:

29 September 2020

All meetings start at 6.00pm.

## **9 Matters Exempt from Publication**

If the Panel wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Panel to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Panel may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **10 Confidential Discussion - Covid-19 Financial Impacts**

51 - 78

At its previous meeting the Panel agreed to defer discussion of commercially sensitive issues relating to the financial impacts of Covid-19. Nigel Kennedy will be available to answer questions. The Panel is recommended to raise any issues deferred until this opportunity, and to make any recommendation accordingly.

NB There are no additional papers for this item, but the previously-considered (public) Cabinet report on the subject is attached for reference.

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.